



Pleasure *of*
Learning



Newgiza University General Guidelines

Fall 2026



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Disclaimer: In case your certificate is not listed above, you are required to submit your final transcript/GPA and consult the Admissions Department in advance.



IGCSE/GCSE Required Subjects

School of Business & Finance

- A total of **8 different OL subjects** - (Subjects must not be repeated)
 - **English** is a mandatory subject.
 - **Plus (7) additional OL subjects** approved by the Egyptian Ministry of Higher Education.
- **Passing grade:**
 - OL Subject: (C/4)
 - (AL or AS) Subject: (C/4)
- **Conditions:**
 - **For 12 years of schooling:** Subjects must be taken within **the last 3 years before joining the university**, (not Grade 9).
 - **For 11 years of schooling:** Subjects must be taken within **the last 2 years before joining the university**, (not Grade 9).
 - IGCSE/GCSE (OL/AL/AS) subjects should be from the **extended** system, not the **core** system.

Note:

In case of any new subjects, changes in subject names or codes, or a different examination board, please consult the Admissions Department in advance.

NGU Required Documents

Academic Required Documents

1	IGCSE/GCSE subjects.
2	Proof of 12 years of schooling from grade 1 to 12.
3	Arabic & Religion Thanaweya Amma exams.

Non-Academic Required Documents

1	Recent computerized birth certificate.
2	Copy of Egyptian national ID. (For Egyptian Only) – Copy of front and back side <ul style="list-style-type: none"> • Applicant. • Parent. (Father and Mother)

3	Copy of passport. (For Non-Egyptian) – <u>Optional for Egyptian</u>
4	Personal photo.
5	Copy of the residency <u>for Egyptian’s applicants living abroad Only.</u> – <u>From student & parent</u>
6	Military Form 2 & Military Form 6. (For Egyptian Males Only)
7	In case of a chronic medical condition, kindly provide a medical report explaining your condition.
8	One recommendation letter preferred from the applicant’s teacher on the school letterhead: <ul style="list-style-type: none"> • Math or English teacher
9	Statement of purpose: In 500 words the applicant should highlight the major achievements he/she has done so far and state reasons of his/her interest in the program applying for.

Required Stamped and Authenticated Documents
(Required upon provisional acceptance letter)

	<u>IGCSE/GCSE (Inside Egypt)</u>	<u>IGCSE/GCSE (Outside Egypt)</u>
➤ Two recent original birth certificates (Computerized)	➤ Two recent original birth certificates (Computerized)	➤ Two recent original birth certificates (Computerized)
➤ <u>Official IGCSE certificates stamped from:</u> <ul style="list-style-type: none"> • British Council. (Golden Stamp) • The Ministry of Foreign Affairs in Egypt stamp. • ختم الإدارة العامة للامتحانات 	➤ <u>Official IGCSE certificates stamped from:</u> <ul style="list-style-type: none"> • British Council. (Golden Stamp) • The Ministry of Foreign Affairs in Egypt stamp. 	➤ <u>Official IGCSE certificates stamped from:</u> <ul style="list-style-type: none"> • British Council. (Golden Stamp) • The Ministry of Foreign Affairs in Egypt stamp.
➤ <u>Proof of 12 years of schooling stamped from:</u> <ul style="list-style-type: none"> • School Stamp. • The Educational Zone. (ختم الإدارة التعليمية التابع لها المدرسة) 	➤ <u>Proof of 12 years of schooling stamped from:</u> <ul style="list-style-type: none"> • School Stamp. • Stamp of the Ministry of Education in the country of the school. • Stamp of the Egyptian embassy in the country of the school. • Stamp of the Ministry of Foreign affairs of the country of the school. 	➤ <u>Proof of 12 years of schooling stamped from:</u> <ul style="list-style-type: none"> • School Stamp. • Stamp of the Ministry of Education in the country of the school.
➤ <u>11 years of schooling students should bring:</u> إفادة استيفاء شروط متطلبات التعليم ما قبل الجامعي من وزارة التربية و التعليم، إدارة التعليم الخاص.	OR	➤ <u>11 years of schooling students should bring:</u> إفادة استيفاء شروط متطلبات التعليم ما قبل الجامعي من وزارة التربية و التعليم، إدارة التعليم الخاص.
		<ul style="list-style-type: none"> • School Stamp. • Stamp of the Ministry of Education in the country of the school.



	<ul style="list-style-type: none"> • Stamp of the school country's Embassy in Egypt. • The Egyptian Ministry of Foreign Affairs. <p>➤ <u>11 years of schooling students should bring:</u> إفادة استيفاء شروط متطلبات التعليم ما قبل الجامعي من وزارة التربية و التعليم، إدارة التعليم الخاص.</p>
<p>➤ <u>Arabic & Religion exams stamped from:</u></p> <ul style="list-style-type: none"> • Stamp of الإدارة العامة للإمتحانات 	<p>➤ <u>Arabic & Religion exams stamped from:</u></p> <ul style="list-style-type: none"> • School Stamp. • Stamp of the Ministry of Education in the country of the school. • Stamp of the Egyptian embassy in the country of the school. • Stamp of the Ministry of Foreign affairs of the country of the school. <p>OR</p> <ul style="list-style-type: none"> • School Stamp. • Stamp of the Ministry of Education in the country of the school. • Stamp of the school country's Embassy in Egypt. • The Egyptian Ministry of Foreign Affairs.

English Proficiency Test Scores				
<u>School of:</u>	IELTS Academic	TOEFL IBT	IGCSE English Grade	<u>PTE</u>
Business & Finance	6.0	60	English 1st/2nd Language grade equals: (A)	46

*The scores stated in this table are subject to changes that are approved by the University Council.



Important Notes

- If you have sent some of the required documents but still have missing ones, you must send the remaining ones to the admissions email.
- Original documents **must be submitted** upon acceptance and after payment of the first installment.
- **Arabic & Religion Thanaweya Amma Exams:** All Egyptian students, as well as non-Egyptian students from Arab countries whose mother tongue is Arabic, are required to take and pass the National Thanaweya Amma Arabic and Religion exams in accordance with the Ministry of Higher Education's regulations.



American Diploma Required Subjects

School of Business & Finance

- A total of **8 different subjects** (from grade 10, 11 & 12 **Or** grade 11&12 **Or** grade 12) - (Subjects must not be repeated)
 - **English** is a mandatory subject.
 - **Plus (7) additional subjects** approved by the Egyptian Ministry of Higher Education.
 - Each subject should be **at least 1 credit hour**.
 - **Subject distribution:**
 - Minimum of 4 subjects from Grade 12.
 - Maximum of 4 subjects from Grade 11.
 - Maximum of 2 subjects from Grade 10.
 - **SAT1/ACT1/EST1: (Mandatory)**
 - Require 2 different subjects:
 - 1- Evidence reading & writing/Literacy/English.
 - 2- Math.
 - **ACT2/EST2: (Not mandatory but it increases the overall percentage)**
 - Require 2 different subjects:
 - 1- Math.
 - 2- Biology or Chemistry or Physics.
 - **Passing grade:**
 - ACT1: (14)
 - SAT1/EST1: (800)
 - ACT2/EST2: (900)
- Note:**
In case of any new subjects or changes to subject names, please consult the Admissions Department in advance.

NGU Required Documents

Academic Required Documents

1	American Diploma Transcript/GPA.
2	SAT1/ACT1/EST1 report + (username and password). ACT2/EST2 report + (username and password).
3	Proof of 12 years of schooling from grade 1 to 12.

4	Accreditation letter from AMIDEAST center (School outside Egypt). Or Efada Letter افادة التعليم الخاص باعتماد المدرسة (School inside Egypt).
5	Arabic & Religion Thanaweya Amma exams.

Non-Academic Required Documents

1	Recent computerized birth certificate.
2	Copy of Egyptian national ID. (For Egyptian Only) – Copy of front and back side <ul style="list-style-type: none"> • Applicant. • Parent. (Father and Mother)
3	Copy of passport. (For Non-Egyptian) – Optional for Egyptian
4	Personal photo.
5	Copy of the residency for Egyptian's applicants living abroad Only. – From student & parent
6	Military Form 2 & Military Form 6. (For Egyptian Males Only)
7	In case of a chronic medical condition, kindly provide a medical report explaining your condition.
8	One recommendation letter preferred from the applicant's teacher on the school letterhead: <ul style="list-style-type: none"> • Math or English teacher
9	Statement of purpose: In 500 words the applicant should highlight the major achievements he/she has done so far and state reasons of his/her interest in the program applying for.



Required Stamped and Authenticated Documents

(Required upon provisional acceptance letter)

<u>American Diploma (Inside Egypt)</u>	<u>American Diploma (Outside Egypt)</u>
<p>➤ Two recent original birth certificates (Computerized)</p>	<p>➤ Two recent original birth certificates (Computerized)</p>
<p>➤ <u>Official Transcript/GPA stamped from:</u></p> <ul style="list-style-type: none"> • School Stamp. • Accreditation Stamp ختم الإعتماد • Stamp of the الإدارة العامة للإمتحانات <p>Note: If the student studied in different schools in grades (10, 11, or 12), he/she should bring a separate transcript/GPA for each grade stamped from الإدارة العامة للإمتحانات</p>	<p>➤ <u>Official Transcript/GPA stamped from:</u></p> <ul style="list-style-type: none"> • School Stamp. • Accreditation Stamp ختم الإعتماد • Stamp of the Egyptian embassy in the country of the school <u>and</u> The Ministry of Foreign affairs of the country of the school. <p>Note: If the student studied in different schools in grades (10, 11, or 12), he/she should bring a separate transcript for each grade stamped as the main transcript.</p>
<p>➤ <u>Proof of 12 years of schooling stamped from:</u></p> <ul style="list-style-type: none"> • School Stamp. • Stamp of the Educational Zone. ختم الإدارة التعليمية التابع لها المدرسة 	<p>➤ <u>Proof of 12 years of schooling stamped from:</u></p> <ul style="list-style-type: none"> • School Stamp. • Stamp of the Ministry of Education in the country of the school. • Stamp of the Egyptian embassy in the country of the school. • Stamp of the Ministry of Foreign affairs of the country of the school. <p>OR</p> <ul style="list-style-type: none"> • School Stamp. • Stamp of the Ministry of Education in the country of the school. • Stamp of the school country's Embassy in Egypt. • The Egyptian Ministry of Foreign Affairs.
<p>➤ <u>SAT1 official report stamped by:</u></p> <ul style="list-style-type: none"> • AMIDEAST Silver stamp. • AMIDEAST Red stamp. • The Ministry of Foreign Affairs in Egypt stamp. <p>➤ <u>ACT1/EST1 and ACT2/EST2 official report stamped by:</u> الجهة المعتمده والإدارة العامة للإمتحانات ختم النسـر</p>	<p>➤ <u>SAT1 official report stamped by:</u></p> <ul style="list-style-type: none"> • AMIDEAST Silver stamp. • AMIDEAST Red stamp. • The Ministry of Foreign Affairs in Egypt stamp. <p>➤ <u>ACT1/EST1 and ACT2/EST2 official report stamped by:</u> الجهة المعتمده والإدارة العامة للإمتحانات ختم النسـر</p>

<p>Note: In case <u>ACT1</u> or <u>2</u> – <u>SAT1</u> taken outside Egypt, the applicant must provide proof of legal residency in the country he/she took the tests in.</p>	<p>Note: In case <u>ACT1</u> or <u>2</u> – <u>SAT1</u> taken outside Egypt, the applicant must provide proof of legal residency in the country he/she took the tests in.</p>
<p>➤ Efada Letter from School إفادة التعليم الخاص باعتماد المدرسة</p>	<p>➤ Accreditation letter from AMIDEAST center stamped by:</p> <ul style="list-style-type: none"> • AMIDEAST Red stamp. • The Ministry of Foreign Affairs in Egypt stamp.
<p>➤ <u>Arabic & Religion exams stamped from:</u> ➤ Stamp of الإدارة العامة للإمتحانات</p>	<p>➤ <u>Arabic & Religion exams stamped from:</u></p> <ul style="list-style-type: none"> • School Stamp. • Stamp of the Ministry of Education in the country of the school. • Stamp of the Egyptian embassy in the country of the school. • Stamp of the Ministry of Foreign affairs of the country of the school. <p>OR</p> <ul style="list-style-type: none"> • School Stamp. • Stamp of the Ministry of Education in the country of the school. • Stamp of the school country's Embassy in Egypt. • The Egyptian Ministry of Foreign Affairs.



English Proficiency Test Scores				
<u>School of:</u>	IELTS Academic	TOEFL IBT	SAT1/ACT1/EST1 English score	<u>PTE</u>
Business & Finance	6.0	60	500	46

*The scores stated in this table are subject to changes that are approved by the University Council.

Important Notes
<ul style="list-style-type: none"> ➤ If you have sent some of the required documents but still have missing ones, you must send the remaining ones to the admissions email. ➤ Original documents must be submitted upon acceptance and <u>after payment of the first installment.</u> ➤ Arabic & Religion Thanaweya Amma Exams: All Egyptian students, as well as non-Egyptian students from Arab countries whose mother tongue is Arabic, are required to take and pass the National Thanaweya Amma Arabic and Religion exams in accordance with the Ministry of Higher Education's regulations.



Abitur Required Subjects

School of Business & Finance

- A total of **7 different subjects** - *(Subjects must not be repeated)*
 - **English** is a mandatory subject.
 - **Plus (6) additional subjects** that approved by the Egyptian Ministry of Higher Education.
 - The maximum number of subjects to be calculated from Grade 10 is one (1), and it must be one of the qualifying subjects.

Note:

In case of any new subjects or changes to subject names, please consult the Admissions Department in advance.

NGU Required Documents

Academic Required Documents

1	Abitur certificate + grading scale table.
2	Proof of 12 years of schooling from grade 1 to 12.
3	Arabic & Religion Thanaweya Amma exams.

Non-Academic Required Documents

1	Recent computerized birth certificate.
2	Copy of Egyptian national ID. (For Egyptian Only) – <i>Copy of front and back side</i> <ul style="list-style-type: none"> • Applicant. • Parent. (Father and Mother)
3	Copy of passport. (For Non-Egyptian) – <i>Optional for Egyptian</i>
4	Personal photo.
5	Copy of the residency for Egyptian's applicants living abroad Only. – <i>From student & parent</i>
6	Military Form 2 & Military Form 6. (For Egyptian Males Only)



7	In case of a chronic medical condition, kindly provide a medical report explaining your condition.
8	One recommendation letter preferred from the applicant's teacher on the school letterhead: <ul style="list-style-type: none"> • Math or English teacher
9	Statement of purpose: In 500 words the applicant should highlight the major achievements he/she has done so far and state reasons of his/her interest in the program applying for.

**Required Stamped and Authenticated Documents
(Required upon provisional acceptance letter)**

	Abitur (Inside Egypt)	Abitur (Outside Egypt)
	➤ Two recent original birth certificates (Computerized)	➤ Two recent original birth certificates (Computerized)
	➤ <u>Official Transcript stamped from:</u> <ul style="list-style-type: none"> • School Stamp. • Stamp of the educational authority that grants the certificate. • The German Embassy. • Stamp of the Egyptian Ministry of Foreign Affairs • ختم الإدارة العامة للإمتحانات 	➤ <u>Official Transcript stamped from:</u> <ul style="list-style-type: none"> • School Stamp. • Stamp of the educational authority that grants the certificate. • The German Embassy. • Stamp of the Egyptian embassy in the country of the school or the Egyptian Ministry of Foreign Affairs.
	➤ <u>Proof of 12 years of schooling stamped from:</u> <ul style="list-style-type: none"> • School Stamp. • Stamp of the Educational Zone. • ختم الإدارة التعليمية التابع لها المدرسة 	➤ <u>Proof of 12 years of schooling stamped from:</u> <ul style="list-style-type: none"> • School Stamp. • Stamp of the Ministry of Education in the country of the school. • Stamp of the Egyptian embassy in the country of the school. • Stamp of the Ministry of Foreign affairs of the country of the school. <p>OR</p> <ul style="list-style-type: none"> • School Stamp. • Stamp of the Ministry of Education in the country of the school. • Stamp of the school country's Embassy in Egypt. • The Egyptian Ministry of Foreign Affairs.
	➤ <u>Arabic & Religion exams stamped from:</u> ➤ Stamp of الإدارة العامة للإمتحانات	➤ <u>Arabic & Religion exams stamped from:</u> <ul style="list-style-type: none"> • School Stamp.



	<ul style="list-style-type: none"> • Stamp of the Ministry of Education in the country of the school. • Stamp of the Egyptian embassy in the country of the school. • Stamp of the Ministry of Foreign affairs of the country of the school. <p>OR</p> <ul style="list-style-type: none"> • School Stamp. • Stamp of the Ministry of Education in the country of the school. • Stamp of the school country's Embassy in Egypt. • The Egyptian Ministry of Foreign Affairs.
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English Proficiency Test Scores			
<u>School of:</u>	IELTS Academic	TOEFL IBT	<u>PTE</u>
Business & Finance	6.0	60	46

*The scores stated in this table are subject to changes that are approved by the University Council.

Important Notes
<ul style="list-style-type: none"> ➤ If you have sent some of the required documents but still have missing ones, you must send the remaining ones to the admissions email. ➤ Original documents must be submitted upon acceptance and <u>after payment of the first installment.</u> ➤ Arabic & Religion Thanaweya Amma Exams: All Egyptian students, as well as non-Egyptian students from Arab countries whose mother tongue is Arabic, are required to take and pass the National Thanaweya Amma Arabic and Religion exams in accordance with the Ministry of Higher Education's regulations.



French Baccalaureate Required Subjects

School of Business & Finance

- A total of **7 different subjects** - (Subjects must not be repeated)
 - **English** is a mandatory subject.
 - **Plus (6) additional subjects** that approved by the Egyptian Ministry of Higher Education.
- **Conditions:**
 - Passing point is (10).
 - French Oral & French Écrit are calculated as one subject.

Note:

In case of any new subjects or changes to subject names, please consult the Admissions Department in advance.

NGU Required Documents

Academic Required Documents

1	French Bac transcript.
2	Proof of 12 years of schooling from grade 1 to 12 or Brevet.
3	Arabic & Religion Thanaweya Amma exams.

Non-Academic Required Documents

1	Recent computerized birth certificate.
2	Copy of Egyptian national ID. (For Egyptian Only) – <u>Copy of front and back side</u> <ul style="list-style-type: none"> • Applicant. • Parent. (Father and Mother)
3	Copy of passport. (For Non-Egyptian) – <u>Optional for Egyptian</u>
4	Personal photo.
5	Copy of the residency <u>for Egyptian's applicants living abroad Only.</u> – <u>From student & parent</u>



6	Military Form 2 & Military Form 6. (For Egyptian Males Only)
7	In case of a chronic medical condition, kindly provide a medical report explaining your condition.
8	One recommendation letter preferred from the applicant's teacher on the school letterhead: <ul style="list-style-type: none"> • Math or English teacher
9	Statement of purpose: In 500 words the applicant should highlight the major achievements he/she has done so far and state reasons of his/her interest in the program applying for.

Required Stamped and Authenticated Documents (Required upon provisional acceptance letter)

French Baccalaureate (Inside Egypt)	French Baccalaureate (Outside Egypt)
➤ Two recent original birth certificates (Computerized)	➤ Two recent original birth certificates (Computerized)
➤ <u>Official original BAC transcript.</u> ➤ <u>Plus, copy of BAC transcript stamped from:</u> <ul style="list-style-type: none"> • School Stamp. • Stamp of the educational authority that grants the certificate. • Stamp of the French Embassy in Egypt. • Stamp of the Egyptian Ministry of Foreign Affairs • ختم الإدارة العامة للإمتحانات 	➤ <u>Official original BAC transcript.</u> ➤ <u>Plus, copy of BAC transcript stamped from:</u> <ul style="list-style-type: none"> • School Stamp. • Stamp of the educational authority that grants the certificate. • Stamp of the French Embassy in Egypt. • Stamp of the Egyptian Ministry of Foreign Affairs.
➤ <u>Proof of 12 years of schooling stamped from:</u> <ul style="list-style-type: none"> • School Stamp. • Stamp of the Educational Zone. • ختم الإدارة التعليمية التابع لها المدرسة 	➤ <u>Proof of 12 years of schooling stamped from:</u> <ul style="list-style-type: none"> • School Stamp. • Stamp of the Ministry of Education in the country of the school. • Stamp of the Egyptian embassy in the country of the school. • Stamp of the Ministry of Foreign affairs of the country of the school. <p style="color: red; text-align: center;">OR</p> <ul style="list-style-type: none"> • School Stamp. • Stamp of the Ministry of Education in the country of the school. • Stamp of the school country's Embassy in Egypt. • The Egyptian Ministry of Foreign Affairs.
➤ <u>Arabic & Religion exams stamped from:</u> ➤ Stamp of الإدارة العامة للإمتحانات	➤ <u>Arabic & Religion exams stamped from:</u> <ul style="list-style-type: none"> • School Stamp. • Stamp of the Ministry of Education in the country of the school.



	<ul style="list-style-type: none"> • Stamp of the Egyptian embassy in the country of the school. • Stamp of the Ministry of Foreign affairs of the country of the school. <p>OR</p> <ul style="list-style-type: none"> • School Stamp. • Stamp of the Ministry of Education in the country of the school. • Stamp of the school country's Embassy in Egypt. • The Egyptian Ministry of Foreign Affairs.
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English Proficiency Test Scores			
<u>School of:</u>	IELTS Academic	TOEFL IBT	<u>PTE</u>
Business & Finance	6.0	60	46

*The scores stated in this table are subject to changes that are approved by the University Council.

Important Notes
<ul style="list-style-type: none"> ➤ If you have sent some of the required documents but still have missing ones, you must send the remaining ones to the admissions email. ➤ Original documents must be submitted upon acceptance and <u>after payment of the first installment.</u> ➤ Arabic & Religion Thanaweya Amma Exams: All Egyptian students, as well as non-Egyptian students from Arab countries whose mother tongue is Arabic, are required to take and pass the National Thanaweya Amma Arabic and Religion exams in accordance with the Ministry of Higher Education's regulations.



Canadian Diploma Required Subjects

School of Business & Finance

- A total of **8 different subjects** (from grade 11 & 12) - (Subjects must not be repeated)
 - **English** is a mandatory subject.
 - **Plus (7) additional subjects** approved by the Egyptian Ministry of Higher Education.
- Each subject should be at least 1 credit hour.
- **Subject distribution:**
 - Minimum of 5 subjects from Grade 12.
 - Maximum of 3 subjects from Grade 11.

Note:

In case of any new subjects or changes to subject names, please consult the Admissions Department in advance.

NGU Required Documents

Academic Required Documents

1	Canadian Transcript + Canadian Diploma.
2	Proof of 12 years of schooling from grade 1 to 12.
3	Arabic & Religion Thanaweya Amma exams.

Non-Academic Required Documents

1	Recent computerized birth certificate.
2	Copy of Egyptian national ID. (For Egyptian Only) – <u>Copy of front and back side</u> <ul style="list-style-type: none"> • Applicant. • Parent. (Father and Mother)
3	Copy of passport. (For Non-Egyptian) – <u>Optional for Egyptian</u>
4	Personal photo.
5	Copy of the residency for Egyptian's applicants living abroad Only. – <u>From student & parent</u>

6	Military Form 2 & Military Form 6. (For Egyptian Males Only)
7	In case of a chronic medical condition, kindly provide a medical report explaining your condition.
8	One recommendation letter preferred from the applicant's teacher on the school letterhead: <ul style="list-style-type: none"> • Math or English teacher
9	Statement of purpose: In 500 words the applicant should highlight the major achievements he/she has done so far and state reasons of his/her interest in the program applying for.

Required Stamped and Authenticated Documents (Required upon provisional acceptance letter)

<u>Canadian Diploma (Inside Egypt)</u>	<u>Canadian Diploma (Outside Egypt)</u>
<ul style="list-style-type: none"> ➤ Two recent original birth certificates (Computerized) 	<ul style="list-style-type: none"> ➤ Two recent original birth certificates (Computerized)
<ul style="list-style-type: none"> ➤ <u>Official Canadian Transcript + Canadian Diploma stamped from:</u> <ul style="list-style-type: none"> • School Stamp. • Accreditation Stamp ختم الاعتماد • Stamp of الإدارة العامة للامتحانات • Canadian Embassy in Cairo, and Egyptian Ministry of Foreign Affairs. • Stamp of ختم ادارة البعثات 	<ul style="list-style-type: none"> ➤ <u>Official Canadian Transcript + Canadian Diploma stamped from:</u> <ul style="list-style-type: none"> • School Stamp. • Accreditation Stamp ختم الاعتماد • Stamp of the Ministry of Foreign Affairs in Canada, and Egyptian Embassy in Canada. • Stamp of ختم ادارة البعثات
<ul style="list-style-type: none"> ➤ <u>Proof of 12 years of schooling stamped from:</u> <ul style="list-style-type: none"> • School Stamp. • Stamp of the Educational Zone. ختم الإدارة التعليمية التابع لها المدرسة 	<ul style="list-style-type: none"> ➤ <u>Proof of 12 years of schooling stamped from:</u> <ul style="list-style-type: none"> • School Stamp. • Stamp of the Ministry of Education in the country of the school. • Stamp of the Egyptian embassy in the country of the school. • Stamp of the Ministry of Foreign affairs of the country of the school. <p style="text-align: center;">OR</p> <ul style="list-style-type: none"> • School Stamp. • Stamp of the Ministry of Education in the country of the school. • Stamp of the school country's Embassy in Egypt. • The Egyptian Ministry of Foreign Affairs.
<ul style="list-style-type: none"> ➤ <u>Arabic & Religion exams stamped from:</u> ➤ Stamp of الإدارة العامة للإمتحانات 	<ul style="list-style-type: none"> ➤ <u>Arabic & Religion exams stamped from:</u> <ul style="list-style-type: none"> • School Stamp.



	<ul style="list-style-type: none"> • Stamp of the Ministry of Education in the country of the school. • Stamp of the Egyptian embassy in the country of the school. • Stamp of the Ministry of Foreign affairs of the country of the school. <p>OR</p> <ul style="list-style-type: none"> • School Stamp. • Stamp of the Ministry of Education in the country of the school. • Stamp of the school country's Embassy in Egypt. • The Egyptian Ministry of Foreign Affairs.
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English Proficiency Test Scores			
<u>School of:</u>	IELTS Academic	TOEFL IBT	<u>PTE</u>
Business & Finance	6.0	60	46

*The scores stated in this table are subject to changes that are approved by the University Council.

Important Notes
<ul style="list-style-type: none"> ➤ If you have sent some of the required documents but still have missing ones, you must send the remaining ones to the admissions email. ➤ Original documents must be submitted upon acceptance and <u>after payment of the first installment.</u> ➤ Arabic & Religion Thanaweya Amma Exams: All Egyptian students, as well as non-Egyptian students from Arab countries whose mother tongue is Arabic, are required to take and pass the National Thanaweya Amma Arabic and Religion exams in accordance with the Ministry of Higher Education's regulations.

International Baccalaureate Required Subjects

School of Business & Finance

- A total of **6 different subjects** - (Subjects must not be repeated)
 - (3) Subjects at the Higher Level.
 - (3) Subjects at the Standard Level.
- **Passing grade:**
 - The minimum points (24)
درجة النجاح بالشهادة (24) مع الاخذ في الاعتبار الحد الادني المحدد من الوزارة سنويا
- **Conditions:**
 - **English** is mandatory, with additional subjects approved by the Egyptian Ministry of Higher Education.
 - **Theory of Knowledge** (TOK) and **Extended Essay** (EE) are **mandatory**.

Note:

In case of any new subjects or changes to subject names, please consult the Admissions Department in advance.

NGU Required Documents

Academic Required Documents

1	IB Transcript + IB Diploma.
2	Proof of 12 years of schooling from grade 1 to 12.
3	Arabic & Religion Thanaweya Amma exams.

Non-Academic Required Documents

1	Recent computerized birth certificate.
2	Copy of Egyptian national ID. (For Egyptian Only) – <u>Copy of front and back side</u> <ul style="list-style-type: none"> • Applicant. • Parent. (Father and Mother)
3	Copy of passport. (For Non-Egyptian) – <u>Optional for Egyptian</u>
4	Personal photo.
5	Copy of the residency for Egyptian's applicants living abroad Only. – <u>From student & parent</u>

6	Military Form 2 & Military Form 6. (For Egyptian Males Only)
7	In case of a chronic medical condition, kindly provide a medical report explaining your condition.
8	One recommendation letter preferred from the applicant's teacher on the school letterhead: <ul style="list-style-type: none"> • Math or English teacher
9	Statement of purpose: In 500 words the applicant should highlight the major achievements he/she has done so far and state reasons of his/her interest in the program applying for.

**Required Stamped and Authenticated Documents
(Required upon provisional acceptance letter)**

	<u>IB (Inside Egypt)</u>	<u>IB (Outside Egypt)</u>
	➤ Two recent original birth certificates (Computerized)	➤ Two recent original birth certificates (Computerized)
	➤ <u>Official IB Transcript + IB Diploma stamped from:</u> <ul style="list-style-type: none"> • School Stamp. • IB Silver Stamp. • The educational authority that grants the certificate in Switzerland-Genève. • The Egyptian Embassy in Switzerland Stamp. • Stamp of الإدارة العامة للإمتحانات 	➤ <u>Official IB Transcript + IB Diploma stamped from:</u> <ul style="list-style-type: none"> • School Stamp. • IB Silver Stamp. • The educational authority that grants the certificate in Switzerland-Genève. • The Egyptian Embassy in Switzerland Stamp.
	➤ <u>Proof of 12 years of schooling stamped from:</u> <ul style="list-style-type: none"> • School Stamp. • Stamp of the Educational Zone. ختم الإدارة التعليمية التابع لها المدرسة 	➤ <u>Proof of 12 years of schooling stamped from:</u> <ul style="list-style-type: none"> • School Stamp. • Stamp of the Ministry of Education in the country of the school. • Stamp of the Egyptian embassy in the country of the school. • Stamp of the Ministry of Foreign affairs of the country of the school. <p>OR</p> <ul style="list-style-type: none"> • School Stamp. • Stamp of the Ministry of Education in the country of the school. • Stamp of the school country's Embassy in Egypt. • The Egyptian Ministry of Foreign Affairs.

<ul style="list-style-type: none"> ➤ <u>Arabic & Religion exams stamped from:</u> ➤ Stamp of الإدارة العامة للإمتحانات 	<ul style="list-style-type: none"> ➤ <u>Arabic & Religion exams stamped from:</u> <ul style="list-style-type: none"> • School Stamp. • Stamp of the Ministry of Education in the country of the school. • Stamp of the Egyptian embassy in the country of the school. • Stamp of the Ministry of Foreign affairs of the country of the school. OR <ul style="list-style-type: none"> • School Stamp. • Stamp of the Ministry of Education in the country of the school. • Stamp of the school country's Embassy in Egypt. • The Egyptian Ministry of Foreign Affairs.
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IB Grading Scale	
Points earned by the student	Percentage
Maximum Points 45	99.95%
44	99.90%
43	99.80%
42	99.70%
41	99.45%
40	99.15%
39	98.70%
38	98.15%
37	97.40%
36	96.55%
35	95.55%
34	94.45%
33	93.15%
32	91.80%
31	90.25%
30	88.55%



29	86.65%
28	84.70%
27	82.55%
26	80.40%
25	78.10%
Minimum Points 24	75.70%

English Proficiency Test Scores				
<u>School of:</u>	IELTS Academic	TOEFL IBT	IB English score	<u>PTE</u>
Business & Finance	6.0	60	4	46

*The scores stated in this table are subject to changes that are approved by the University Council.

Important Notes
<ul style="list-style-type: none"> ➤ If you have sent some of the required documents but still have missing ones, you must send the remaining ones to the admissions email. ➤ Original documents must be submitted upon acceptance and <u>after payment of the first installment.</u> ➤ Arabic & Religion Thanaweya Amma Exams: All Egyptian students, as well as non-Egyptian students from Arab countries whose mother tongue is Arabic, are required to take and pass the National Thanaweya Amma Arabic and Religion exams in accordance with the Ministry of Higher Education's regulations.



Nile Certificate (CNISE) Required Subjects

School of Business & Finance

- **7 L1 subjects** must including:
 - Arabic + English and Math.
- **Passing grade:**
 - Minimum accepted grade is (E).

Note:

In case of any new subjects or changes to subject names, please consult the Admissions Department in advance.

NGU Required Documents

Academic Required Documents

1	Nile (CNISE) subjects.
2	Proof of 12 years of schooling from grade 1 to 12.
3	Arabic & Religion Thanaweya Amma exams.

Non-Academic Required Documents

1	Recent computerized birth certificate.
2	Copy of Egyptian national ID. (For Egyptian Only) – <u>Copy of front and back side</u> <ul style="list-style-type: none"> • Applicant. • Parent. (Father and Mother)
3	Copy of passport. (For Non-Egyptian) – <u>Optional for Egyptian</u>
4	Personal photo.
5	Copy of the residency for Egyptian's applicants living abroad Only. – <u>From student & parent</u>

6	Military Form 2 & Military Form 6. (For Egyptian Males Only)
7	In case of a chronic medical condition, kindly provide a medical report explaining your condition.
8	One recommendation letter preferred from the applicant's teacher on the school letterhead: <ul style="list-style-type: none"> • Math or English teacher
9	Statement of purpose: In 500 words the applicant should highlight the major achievements he/she has done so far and state reasons of his/her interest in the program applying for.

Required Stamped and Authenticated Documents (Required upon provisional acceptance letter)

Nile Certificate (Inside Egypt)

<ul style="list-style-type: none"> ➤ <u>CNISE Certificate stamped from:</u> <ul style="list-style-type: none"> • Nile International Education System. • ختم الإدارة العامة للإمتحانات
<ul style="list-style-type: none"> ➤ <u>Proof of 12 years of schooling stamped from:</u> <ul style="list-style-type: none"> • School Stamp. • The Educational Zone. ختم الإدارة التعليمية التابع لها المدرسة. ➤ <u>11 years of schooling students should submit Efada Letter:</u> افادة استيفاء شروط متطلبات التعليم ما قبل الجامعي
<ul style="list-style-type: none"> ➤ <u>Arabic & Religion exams stamped from:</u> <ul style="list-style-type: none"> • Stamp of الإدارة العامة للإمتحانات



English Proficiency Test Scores			
<u>School of:</u>	IELTS Academic	TOEFL IBT	<u>PTE</u>
Business & Finance	6.0	60	46

*The scores stated in this table are subject to changes that are approved by the University Council.

Important Notes
<ul style="list-style-type: none"> ➤ If you have sent some of the required documents but still have missing ones, you must send the remaining ones to the admissions email. ➤ Original documents must be submitted upon acceptance and <u>after payment of the first installment.</u> ➤ Arabic & Religion Thanaweya Amma Exams: All Egyptian students, as well as non-Egyptian students from Arab countries whose mother tongue is Arabic, are required to take and pass the National Thanaweya Amma Arabic and Religion exams in accordance with the Ministry of Higher Education's regulations.

Thanaweya Amma (National) / Arab Certificates Required Subjects

<u>Thanaweya Amma (National)</u>	<ul style="list-style-type: none"> ➤ <u>Original Thanaweya Amma Certificate should be stamped by:</u> - Stamp of educational zone. الإدارة التعليمية التابع لها المدرسة
<u>Saudi Arabia Certificate</u>	<ul style="list-style-type: none"> ➤ <u>Original Thanaweya Amma Certificate should be stamped by:</u> - The Egyptian Embassy of the certificate's country. - The Ministry of Foreign Affairs of the certificate's country. ➤ Qudorat exam results + username and password of Qudorat exam مركز القياس الوطني
<u>Kuwaiti Certificate</u>	<ul style="list-style-type: none"> ➤ <u>Original Thanaweya Amma Certificate should be stamped by:</u> - The Egyptian Embassy of the certificate's country. - The Ministry of Foreign Affairs of the certificate's country. - Educational Zone الإدارة العامة للامتحانات الخاصة بدوله الكويت فقط
<u>Yemeni Certificate</u>	<ul style="list-style-type: none"> ➤ Must submit grade 9 (الإعدادية اليمينية) plus transcript of grade 10, 11 and 12. ➤ <u>Original Certificates (Grade 9,10,11 and 12) should be stamped by:</u> - The Egyptian Embassy of the certificate's country. - The Ministry of Foreign Affairs of the certificate's country. - Educational Zone of the certificate's country.
<p>Note:</p> <p>Other Arab certificates:</p> <ul style="list-style-type: none"> - In case your certificate is not listed above, please consult the Admissions Department for evaluation in accordance with the rules and regulations set by the Supreme Council of Universities (The Egyptian Ministry of Higher Education). 	



NGU Required Documents

Non-Academic Required Documents

1	Recent computerized birth certificate.
2	Copy of Egyptian national ID. (For Egyptian Only) – Copy of front and back side <ul style="list-style-type: none"> Applicant. Parent. (Father and Mother)
3	Copy of passport. (For Non-Egyptian) – Optional for Egyptian
4	Personal photo.
5	Copy of the residency for Egyptian’s applicants living abroad Only. – From student & parent
6	Military Form 2 & Military Form 6. (For Egyptian Males Only)
7	In case of a chronic medical condition, kindly provide a medical report explaining your condition.
8	One recommendation letter preferred from the applicant’s teacher on the school letterhead: <ul style="list-style-type: none"> Math or English teacher
9	Statement of purpose: In 500 words the applicant should highlight the major achievements he/she has done so far and state reasons of his/her interest in the program applying for.

English Proficiency Test Scores

<u>School of:</u>	IELTS Academic	TOEFL IBT	<u>PTE</u>
Business & Finance	6.0	60	46

*The scores stated in this table are subject to changes that are approved by the University Council.



Important Notes

- If you have sent some of the required documents but still have missing ones, you must send the remaining ones to the admissions email.
- Original documents **must be submitted** upon acceptance and after payment of the first installment.



Transfer Student Procedures

1	<p>➤ High School Diploma/Certificate Submission:</p> <ul style="list-style-type: none"> • You are required to submit your high school diploma/certificate for initial review in order to determine your eligibility, in accordance with the rules and regulations of the Supreme Council of Universities in Egypt - The Egyptian Ministry of Higher Education. <p>Note: You are required to review the requirements of your high school diploma/certificate before proceeding.</p>
2	<p>➤ Transfer Process Fees:</p> <ul style="list-style-type: none"> • The transfer process begins only after all required transfer fees are paid. • Fill the transfer request form.
3	<p>➤ Faculty Equivalency Requirement:</p> <ul style="list-style-type: none"> • According to the Supreme Council of Universities - The Egyptian Ministry of Higher Education rules and regulations, external transfer students must be transferring from an equivalent faculty (Ex: Dentistry to Dentistry or Business to Business). • Submit your previous official original authenticated university transcript/GPA + grading scale along with detailed course description/outline stamped. • These documents will be reviewed and evaluated by the school transfer committee to assess credit/module transfer eligibility.
<p>Note:</p> <ul style="list-style-type: none"> ➤ Ensure that all required documents are submitted in full to avoid delays in the evaluation process. ➤ Final acceptance for the transferred courses will be based on the Supreme Council of Universities decision. 	