



School of Economics and Politics

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School of Economics and Politics

General guidelines for (Fall / Spring)

IGCSE

****Please read all the requirements carefully from (A to D)****

A. IGCSE Required Subjects:

Economics & Politics - Required Subjects

- The required subjects can be counted as follows:
- 8 different O Level Subjects. (Not Repeated)
 - English Subject is a Must. Plus (7) other OL subjects that are approved by the Egyptian Ministry of Higher Education
 - The passing grade in (OL) is "C"
 - The passing grade in (AL or ASL) is "C"
 - Subjects can be taken from the last 4 years before joining the university (not Grade 9).
 - IGCSE (OL) subjects should be of the (extended), not of the (core) system.

B. NGU Required Documents (send the available ones for now):

<u>Academic Required Documents</u>	
1	IGCSE/GCSE subjects
2	Proof of 12 years of schooling
3	Arabic & Religion Thanaweya exams.
4	<u>One recommendation letter</u> preferred from the applicant's teacher on the school letterhead from a <u>Math or English teacher.</u>
5	<u>Statement of purpose:</u> In 500 words the applicant should highlight the major achievements he/she has done so far and state reasons of his/her interest in the program applying for.

<u>Non-Academic Required Documents</u>	
1	Computerized birth certificate
2	Copy of Egyptian national ID (For Egyptian Only)
3	Copy of passport (optional for Egyptians and required for international applicants)
4	Personal photo
5	General medical certificate from recognized clinic.
6	Copy of the residency for Egyptian’s applicants <u>living abroad</u> Only (from Student & Parent).
7	Military Form 2 & Military Form 6 (For Egyptian Males Only).

**C. Required Authenticated Documents
(required upon provisional acceptance):**

<u>IGCSE from Inside Egypt</u>	<u>IGCSE from Outside Egypt</u>
➤ Two recent original birth certificates (Computerized)	➤ Two recent original birth certificates (Computerized)
➤ <u>Official IGCSE certificates stamped from:</u> - British Council. (Golden Stamp) - The Ministry of Foreign Affairs in Egypt stamp. - ختم الإدارة العامة للامتحانات	➤ <u>Official IGCSE certificates stamped from:</u> - British Council. (Golden Stamp) - The Ministry of Foreign Affairs in Egypt stamp.

<p>➤ <u>Proof of 12 years of schooling stamped from:</u></p> <ul style="list-style-type: none"> - The Educational Zone. ختم الإدارة التعليمية التابع لها المدرسة - School Stamp. <p>➤ <u>11 years of schooling students should bring:</u></p> <p>افادة استيفاء شروط متطلبات التعليم ما قبل الجامعي من وزارة التربية والتعليم، ادارة التعليم الخاص.</p>	<p>➤ <u>Proof of 12 years of schooling stamped from:</u></p> <ul style="list-style-type: none"> - School Stamp. - Stamp of the Ministry of Education in the country of the school. - Stamp of the Egyptian embassy in the country of the school. - Stamp of the Ministry of Foreign affairs of the country of the school. - <u>OR</u> Stamp of the school country’s Embassy in Egypt <u>and</u> the Egyptian Ministry of Foreign Affairs. <p>➤ <u>11 years of schooling students should bring:</u></p> <p>افادة استيفاء شروط متطلبات التعليم ما قبل الجامعي من وزارة التربية والتعليم، ادارة التعليم الخاص.</p>
<p>➤ <u>Arabic & Religion exams stamped from:</u></p> <ul style="list-style-type: none"> - Stamp of الإدارة العامة للإمتحانات 	<p>➤ <u>Arabic & Religion exams stamped from:</u></p> <ul style="list-style-type: none"> - School Stamp. - Stamp of the Ministry of Education in the country of the school. - Stamp of the Egyptian embassy in the country of the school. - Stamp of the Ministry of Foreign affairs of the country of the school. - <u>OR</u> Stamp of the school country’s Embassy in Egypt <u>and</u> the Egyptian Ministry of Foreign Affairs.

D. English Proficiency Test Scores:

Economics & Politics	IELTS Academic Score: 6.0	Or TOEFL IBT Score: 60	➤ Or PTE Score: 46 or more
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*The scores stated in this table are subject to changes that are approved by the University Council.

For Transfer cases:

- The applicant must submit the following documents for the equivalency process:
- Previous university official original authenticated transcript.
 - Grading scale.

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- Previous university original course description/outline stamped from the university.
- Final acceptance for the transferred courses will be based on the Supreme Council of Universities (SCU) decision (this process takes at least from 2 – 6 months)

Important Notes:

- In case you sent some of the documents above and still have missing documents, kindly note that you must send the remaining ones on the admissions email.
- You must submit the original documents once you receive the acceptance and after paying the 1st installment.
- **Arabic & Religion Thanaweya Amma exams:** all Egyptian students & non-Egyptians with nationalities from Arab countries (mother tongue Arabic) are obliged to take Thanaweya amma Arabic & Religion exams as per the Ministry of Higher Education instructions.

General guidelines for (Fall / Spring)

American Diploma

****Please read all the requirements carefully from (A to D)****

A. American Diploma Required Subjects at school:

Economics & Politics - Required Subjects

The required subjects can be counted as follows:

- 8 different Subjects (from grade 10, 11 & 12) - (Not-Repeated)
- Each subject should be at least 1 credit hour.
- English Subject is a Must. Plus (7) other subjects from the list of subjects approved by the Egyptian Ministry for Higher Education)
- Minimum number of subjects to be calculated from Grade 12 are (4) Subjects.
- Maximum number of subjects to be calculated from Grade 11 are (4) Subjects.
- Maximum number of subjects to be calculated from Grade 10 are (2) Subjects.
- SAT1/ACT1/EST1
- ACT2/EST2 (not mandatory but it increases the overall percentage).

B. NGU Required Documents (send the available ones for now):

Academic Required Documents

1	American Diploma transcript
2	Proof of 12 years of schooling
3	SAT/ACT/EST report + (username and password)
4	<ul style="list-style-type: none"> ➤ Accreditation letter (school outside Egypt) ➤ Or Efada Letter افادة التعليم الخاص باعتماد المدرسة (school inside Egypt)
5	Arabic & Religion Thanaweya exams



6	<u>One recommendation letter</u> preferred from the applicant’s teacher on the school letterhead from a <u>Math or English teacher</u> .
7	<u>Statement of purpose:</u> In 500 words the applicant should highlight the major achievements he/she has done so far and state reasons of his/her interest in the program applying for.
<u>Non-Academic Required Documents</u>	
1	Computerized birth certificate
2	Copy of Egyptian national ID (For Egyptian Only)
3	Copy of passport (optional for Egyptians and required for international applicants)
4	Personal photo
5	General medical certificate from recognized clinic.
6	Copy of the residency for Egyptian’s applicants <u>living abroad</u> Only (from Student & Parent).
7	Military Form 2 & Military Form 6 (For Egyptian Males Only).

**C. Required Authenticated Documents
(required upon provisional acceptance):**

<u>American Diploma from Inside Egypt</u>	<u>American Diploma from Outside Egypt</u>
➤ Two Recent original birth certificate (Computerized)	➤ Two Recent original birth certificate (Computerized)

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<p>➤ <u>Official Transcript/GPA Stamped from:</u></p> <ul style="list-style-type: none"> - School Stamp. - Accreditation Stamp ختم الاعتماد - Stamp of الإدارة العامة للامتحانات - If the student studied in different schools in grades (10, 11, or 12), he/she should bring a separate transcript for each grade stamped from الإدارة العامة للامتحانات. 	<p>➤ <u>Official Transcript/GPA Stamped from:</u></p> <ul style="list-style-type: none"> - School Stamp. - Accreditation Stamp ختم الاعتماد - Stamp of the Egyptian embassy in the country of the school <u>and</u> The Ministry of Foreign affairs of the country of the school. - If the student studied in different schools in grades (10, 11, or 12), he/she should bring a separate transcript for each grade stamped as the main transcript.
<p>➤ <u>Proof of 12 years of schooling stamped from:</u></p> <ul style="list-style-type: none"> - School Stamp. - Stamp of the Educational Zone. ختم الإدارة التعليمية التابع لها المدرسة 	<p>➤ <u>Proof of 12 years of schooling stamped from:</u></p> <ul style="list-style-type: none"> - School Stamp. - Stamp of the Ministry of Education in the country of the school. - Stamp of the Egyptian embassy in the country of the school. - Stamp of the Ministry of Foreign affairs of the country of the school. - <u>OR</u> Stamp of the school country's Embassy in Egypt <u>and</u> the Egyptian Ministry of Foreign Affairs.
<p>➤ <u>ACT1/EST1/SAT1 official report stamped by:</u></p> <ul style="list-style-type: none"> - ACT1/EST1 by الجهة المعتمده و الادارة العامة للامتحانات - SAT 1: Amideast silver stamp & الخارجيه المصرية <p>➤ <u>ACT2/EST2/SAT2 official report (if taken) stamped by:</u></p> <ul style="list-style-type: none"> - ACT2/EST2 by الجهة المعتمده و الادارة العامة للامتحانات - SAT2 by Amideast silver stamp & الخارجيه المصرية <p>Note: In case <u>ACT1 or 2 – SAT1 or 2</u> taken outside Egypt, the applicant must provide proof of legal residency in the country he took the tests in.</p>	<p>➤ <u>ACT1/EST1/SAT1 official report stamped by:</u></p> <ul style="list-style-type: none"> - ACT1/EST1 by الجهة المعتمده و الادارة العامة للامتحانات - SAT 1 by Amideast silver stamp & الخارجيه المصرية <p>➤ <u>ACT2/EST2/SAT2 official report (if taken) stamped by:</u></p> <ul style="list-style-type: none"> - ACT2/EST2 by الجهة المعتمده و الادارة العامة للامتحانات - SAT2 by Amideast silver stamp & الخارجيه المصرية <p>Note: In case <u>ACT1 or 2 – SAT1 or 2</u> taken outside Egypt, the applicant must provide proof of legal residency in the country he took the tests in.</p>

<p>➤ افادة التعليم الخاص باعتماد المدرسه</p>	<p>➤ Amideast school accreditation letter stamped by Amideast silver stamp & الخارجية المصرية</p>
<p>➤ <u>Arabic & Religion exams stamped from:</u> - Stamp of الإدارة العامة للإمتحانات</p>	<p>➤ <u>Arabic & Religion exams stamped from:</u> - School Stamp. - Stamp of the Ministry of Education in the country of the school. - Stamp of the Egyptian embassy in the country of the school. - Stamp of the Ministry of Foreign affairs of the country of the school. - <u>OR</u> Stamp of the school country's Embassy in Egypt <u>and</u> the Egyptian Ministry of Foreign Affairs.</p>

D. English Proficiency Test Scores:			
Economics & Politics	IELTS Academic Score: 6.0	<u>Or</u> TOEFL IBT Score: 60	➤ <u>Or</u> PTE Score: 46 or more

*The scores stated in this table are subject to changes that are approved by the University Council.

<u>For Transfer cases:</u>
<p>➤ <u>The applicant must submit the following documents for the equivalency process:</u></p> <ul style="list-style-type: none"> - Previous university official original authenticated transcript. - Grading scale. - Previous university original course description/outline stamped from the university. - Final acceptance for the transferred courses will be based on the Supreme Council of Universities (SCU) decision (this process takes at least from 2 – 6 months)

Important Notes:

- In case you sent some of the documents above and still have missing documents, kindly note that you must send the remaining ones on the admissions email.
- You must submit the original documents once you receive the acceptance and after paying the 1st installment.
- **Arabic & Religion Thanaweya Amma exams:** all Egyptian students & non-Egyptians with nationalities from Arab countries (mother tongue Arabic) are obliged to take Thanaweya amma Arabic & Religion exams as per the Ministry of Higher Education instructions.

General guidelines for (Fall / Spring)

Abitur

****Please read all the requirements carefully from (A to D)****

A. Abitur Required Subjects:

Economics & Politics - Required Subjects

The required subjects can be counted as follows:

- 7 different Subjects - (Not-Repeated)
- Maximum 1 subject from grade 10 and it should be from the qualifying subjects.
- English Subject is a Must + (6) other different subjects that are approved by the Egyptian Ministry for Higher Education.

B. NGU Required Documents (send the available ones for now):

Academic Required Documents

1	Abitur certificate + grading scale table
2	Proof of 12 years of schooling
3	Arabic & Religion Thanaweya exams
4	<u>One recommendation letter</u> preferred from the applicant’s teacher on the school letterhead from a <u>Math or English teacher.</u>
5	<u>Statement of purpose:</u> In 500 words the applicant should highlight the major achievements he/she has done so far and state reasons of his/her interest in the program applying for.

<u>Non-Academic Required Documents</u>	
1	Computerized birth certificate
2	Copy of Egyptian national ID (For Egyptian Only)
3	Copy of passport (optional for Egyptians and required for international applicants)
4	Personal photo
5	General medical certificate from recognized clinic.
6	Copy of the residency for Egyptian’s applicants <u>living abroad</u> Only (from Student & Parent).
7	Military Form 2 & Military Form 6 (For Egyptian Males Only).

**C. Required Authenticated Documents
(required upon provisional acceptance):**

<u>Abitur from Inside Egypt</u>	<u>Abitur from Outside Egypt</u>
➤ Two Recent original birth certificate (Computerized)	➤ Two Recent original birth certificate (Computerized)
➤ <u>Official transcript stamped from:</u> <ul style="list-style-type: none"> - School Stamp. - Stamp of the educational authority that grants the certificate. - The German Embassy - Stamp of the Egyptian Ministry of Foreign Affairs - ختم الإدارة العامة للامتحانات 	<ul style="list-style-type: none"> - <u>Official transcript stamped from:</u> - School Stamp. - Stamp of the educational authority that grants the certificate. - The German Embassy - Stamp of the Egyptian embassy in the country of the school or the Egyptian Ministry of Foreign Affairs.

<p>➤ <u>Proof of 12 years of schooling stamped from:</u></p> <ul style="list-style-type: none"> - School Stamp. - Stamp of the Educational Zone. ختم الإدارة التعليمية التابع لها المدرسة 	<p>➤ <u>Proof of 12 years of schooling stamped from:</u></p> <ul style="list-style-type: none"> - School Stamp. - Stamp of the Ministry of Education in the country of the school. - Stamp of the Egyptian embassy in the country of the school. - Stamp of the Ministry of Foreign affairs of the country of the school. - <u>OR</u> Stamp of the school country's Embassy in Egypt <u>and</u> the Egyptian Ministry of Foreign Affairs.
<p>➤ <u>Arabic & Religion exams stamped from:</u></p> <ul style="list-style-type: none"> - Stamp of الإدارة العامة للإمتحانات 	<p>➤ <u>Arabic & Religion exams stamped from:</u></p> <ul style="list-style-type: none"> - School Stamp. - Stamp of the Ministry of Education in the country of the school. - Stamp of the Egyptian embassy in the country of the school. - Stamp of the Ministry of Foreign affairs of the country of the school. - <u>OR</u> Stamp of the school country's Embassy in Egypt <u>and</u> the Egyptian Ministry of Foreign Affairs.

D. English Proficiency Test Scores:			
Economics & Politics	IELTS Academic Score: 6.0	<u>Or</u> TOEFL IBT Score: 60	➤ <u>Or</u> PTE Score: 46 or more

*The scores stated in this table are subject to changes that are approved by the University Council.

<u>For Transfer cases:</u>
<p>➤ <u>The applicant must submit the following documents for the equivalency process:</u></p> <ul style="list-style-type: none"> - Previous university official original authenticated transcript. - Grading scale. - Previous university original course description/outline stamped from the university.

- Final acceptance for the transferred courses will be based on the Supreme Council of Universities (SCU) decision (this process takes at least from 2 – 6 months)

Important Notes:

- In case you sent some of the documents above and still have missing documents, kindly note that you must send the remaining ones on the admissions email.
- You must submit the original documents once you receive the acceptance and after paying the 1st installment.
- **Arabic & Religion Thanaweya Amma exams:** all Egyptian students & non-Egyptians with nationalities from Arab countries (mother tongue Arabic) are obliged to take Thanaweya amma Arabic & Religion exams as per the Ministry of Higher Education instructions.

General guidelines for (Fall / Spring)

French Bacallaureate

****Please read all the requirements carefully from (A to D)****

A. French Bacallaureate Required Subjects:

Economics & Politics - Required Subjects

The required subjects can be counted as follows:

- Total number of subjects to be calculated are 7 different subjects - (Not-Repeated)
- Passing point is (10).
- French Oral & French Écrit are calculated as one subject.
- English Subject is a Must + (6) other subjects that are approved by the Egyptian Ministry for Higher Education.

B. NGU Required Documents (send the available ones for now):

Academic Required Documents

1	French Bac transcript
2	Proof of 12 years of schooling
3	Arabic & Religion Thanaweya exams
4	<u>One recommendation letter</u> preferred from the applicant’s teacher on the school letterhead from a <u>Math or English teacher.</u>
5	<u>Statement of purpose:</u> In 500 words the applicant should highlight the major achievements he/she has done so far and state reasons of his/her interest in the program applying for.

<u>Non-Academic Required Documents</u>	
1	Computerized birth certificate
2	Copy of Egyptian national ID (For Egyptian Only)
3	Copy of passport (optional for Egyptians and required for international applicants)
4	Personal photo
5	General medical certificate from recognized clinic.
6	Copy of the residency for Egyptian’s applicants <u>living abroad</u> Only (from Student & Parent).
7	Military Form 2 & Military Form 6 (For Egyptian Males Only).

**C. Required Authenticated Documents
(required upon provisional acceptance):**

<u>French Baccalaureate from Inside Egypt</u>	<u>French Baccalaureate from Outside Egypt</u>
➤ Two Recent original birth certificate (Computerized)	➤ Two Recent original birth certificate (Computerized)
➤ Original Bac transcript	➤ Original Bac transcript
➤ <u>Copy of Bac transcript stamped from:</u> - School Stamp. - Stamp of the educational authority that grants the certificate. - Stamp of the French Embassy in Egypt. - Stamp of the Egyptian Ministry of Foreign Affairs - ختم الإدارة العامة للامتحانات	➤ <u>Copy of Bac transcript stamped from:</u> - School Stamp. - Stamp of the educational authority that grants the certificate. - Stamp of the French Embassy. - Stamp of the Egyptian embassy in the country of the school or the Egyptian Ministry of Foreign Affairs.

<p>➤ <u>Proof of 12 years of schooling stamped from:</u></p> <ul style="list-style-type: none"> - School Stamp. - Stamp of the Educational Zone. ختم الإدارة التعليمية التابع لها المدرسة 	<p>➤ <u>Proof of 12 years of schooling stamped from:</u></p> <ul style="list-style-type: none"> - School Stamp. - Stamp of the Ministry of Education in the country of the school. - Stamp of the Egyptian embassy in the country of the school. - Stamp of the Ministry of Foreign affairs of the country of the school. - <u>OR</u> Stamp of the school country's Embassy in Egypt <u>and</u> the Egyptian Ministry of Foreign Affairs.
<p>➤ <u>Arabic & Religion exams stamped from:</u></p> <ul style="list-style-type: none"> - Stamp of الإدارة العامة للإمتحانات 	<p>➤ <u>Arabic & Religion exams stamped from:</u></p> <ul style="list-style-type: none"> - School Stamp. - Stamp of the Ministry of Education in the country of the school. - Stamp of the Egyptian embassy in the country of the school. - Stamp of the Ministry of Foreign affairs of the country of the school. - <u>OR</u> Stamp of the school country's Embassy in Egypt <u>and</u> the Egyptian Ministry of Foreign Affairs.

D. English Proficiency Test Scores:			
Economics & Politics	IELTS Academic Score: 6.0	<u>Or</u> TOEFL IBT Score: 60	➤ <u>Or</u> PTE score: 46 or more

*The scores stated in this table are subject to changes that are approved by the University

<u>For Transfer cases:</u>
<p>➤ <u>The applicant must submit the following documents for the equivalency process:</u></p> <ul style="list-style-type: none"> - Previous university official original authenticated transcript. - Grading scale. - Previous university original course description/outline stamped from the university.

- Final acceptance for the transferred courses will be based on the Supreme Council of Universities (SCU) decision (this process takes at least from 2 – 6 months)

Important Notes:

- In case you sent some of the documents above and still have missing documents, kindly note that you must send the remaining ones on the admissions email.
- You must submit the original documents once you receive the acceptance and after paying the 1st installment.
- **Arabic & Religion Thanaweya Amma exams:** all Egyptian students & non-Egyptians with nationalities from Arab countries (mother tongue Arabic) are obliged to take Thanaweya amma Arabic & Religion exams as per the Ministry of Higher Education instructions.



General guidelines for (Fall / Spring)

Canadian Diploma

****Please read all the requirements carefully from (A to D)****

A. Canadian Diploma Required Subjects:

Economics & Politics - Required Subjects

The required subjects can be counted as follows:

- 8 different Subjects (from grade 11 & 12) - (Not-Repeated)
- Minimum number of subjects to be calculated from Grade 12 are (5) Subjects.
- Maximum number of subjects to be calculated from Grade 11 are (3) Subjects.
- Each subject should be at least 1 credit hour.
- English Subject is a Must + (7) other different subjects that are approved by the Egyptian Ministry for Higher Education.

**B. NGU Required Documents
(send the available ones for now):**

Academic Required Documents

1	Canadian Diploma transcript
2	Proof of 12 years of schooling
3	Arabic & Religion Thanaweya exams
4	<u>One recommendation letter</u> preferred from the applicant's teacher on the school letterhead from a <u>Math or English teacher.</u>
5	<u>Statement of purpose:</u> In 500 words the applicant should highlight the major achievements he/she has done so far and state reasons of his/her interest in the program applying for.

<u>Non-Academic Required Documents</u>	
1	Computerized birth certificate
2	Copy of Egyptian national ID (For Egyptian Only)
3	Copy of passport (optional for Egyptians and required for international applicants)
4	Personal photo
5	General medical certificate from recognized clinic.
6	Copy of the residency for Egyptian’s applicants <u>living abroad</u> Only (from Student & Parent).
7	Military Form 2 & Military Form 6 (For Egyptian Males Only).

**C. Required Authenticated Documents
(requested upon provisional acceptance):**

<u>Canadian Diploma from Inside Egypt</u>	<u>Canadian Diploma from Outside Egypt</u>
➤ Two Recent original birth certificate (Computerized)	➤ Two Recent original birth certificate (Computerized)
➤ <u>Official Transcript Stamped from:</u> - School Stamp. - Accreditation Stamp ختم الاعتماد - Stamp of الإدارة العامة للامتحانات - Canadian Embassy in Cairo, and Egyptian Ministry of Foreign Affairs.	➤ <u>Official Transcript Stamped from:</u> - School Stamp. - Accreditation Stamp ختم الاعتماد - Stamp of the Ministry of Foreign Affairs in Canada, and Egyptian Embassy in Canada.

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<p>➤ <u>Proof of 12 years of schooling stamped from:</u></p> <ul style="list-style-type: none"> - School Stamp. - Stamp of the Educational Zone. ختم الإدارة التعليمية التابع لها المدرسة 	<p>➤ <u>Proof of 12 years of schooling stamped from:</u></p> <ul style="list-style-type: none"> - School Stamp. - Stamp of the Ministry of Education in the country of the school. - Stamp of the Egyptian embassy in the country of the school. - Stamp of the Ministry of Foreign affairs of the country of the school. - <u>OR</u> Stamp of the school country's Embassy in Egypt <u>and</u> the Egyptian Ministry of Foreign Affairs.
<p>➤ <u>Arabic & Religion exams stamped from:</u></p> <ul style="list-style-type: none"> - Stamp of الإدارة العامة للإمتحانات 	<p>➤ <u>Arabic & Religion exams stamped from:</u></p> <ul style="list-style-type: none"> - School Stamp. - Stamp of the Ministry of Education in the country of the school. - Stamp of the Egyptian embassy in the country of the school. - Stamp of the Ministry of Foreign affairs of the country of the school. - <u>OR</u> Stamp of the school country's Embassy in Egypt <u>and</u> the Egyptian Ministry of Foreign Affairs.

D. English Proficiency Test Scores:			
Economics & Politics	IELTS Academic Score: 6.0	<u>Or</u> TOEFL IBT Score: 60	➤ <u>Or</u> PTE score: 46 or more

*The scores stated in this table are subject to changes that are approved by the University

For Transfer cases:
<p>➤ <u>The applicant must submit the following documents for the equivalency process:</u></p> <ul style="list-style-type: none"> - Previous university official original authenticated transcript. - Grading scale. - Previous university original course description/outline stamped from the university.

- Final acceptance for the transferred courses will be based on the Supreme Council of Universities (SCU) decision (this process takes at least from 2 – 6 months)

Important Notes:

- In case you sent some of the documents above and still have missing documents, kindly note that you must send the remaining ones on the admissions email.
- You must submit the original documents once you receive the acceptance and after paying the 1st installment.
- **Arabic & Religion Thanaweya Amma exams:** all Egyptian students & non-Egyptians with nationalities from Arab countries (mother tongue Arabic) are obliged to take Thanaweya amma Arabic & Religion exams as per the Ministry of Higher Education instructions.

General guidelines for (Fall / Spring)

International Baccalaureate Diploma

****Please read all the requirements carefully from (A to E)****

A. IB Required Subjects:

Economics & Politics - Required Subjects

The required subjects can be counted as follows:

- 6 Subjects (3 on the Higher level and 3 on the Standard level)
- 2 Subjects Theory of knowledge and Extended Essay (a MUST)
- English is a MUST and the other subjects should be approved by the Egyptian Ministry for Higher Education.
- Passing grade with minimum points 24 (درجة النجاح بالشهادة 24 مع الاخذ في الاعتبار الحد الادنى المحدد (من الوزارة سنويا).

B. NGU Required Documents (send the available ones for now):

Academic Required Documents

1	IB Transcript and IB Diploma
2	Proof of 12 years of schooling
3	Arabic & Religion Thanaweya exams
4	<u>One recommendation letter</u> preferred from the applicant's teacher on the school letterhead from a <u>Math or English teacher.</u>
5	<u>Statement of purpose:</u> In 500 words the applicant should highlight the major achievements he/she has done so far and state reasons of his/her interest in the program applying for.

<u>Non-Academic Required Documents</u>	
1	Computerized birth certificate
2	Copy of Egyptian national ID (For Egyptian Only)
3	Copy of passport (optional for Egyptians and required for international applicants)
4	Personal photo
5	General medical certificate from recognized clinic.
6	Copy of the residency for Egyptian's applicants <u>living abroad</u> Only (from Student & Parent).
7	Military Form 2 & Military Form 6 (For Egyptian Males Only).

C. Required Authenticated Documents (required upon provisional acceptance):

<u>IB from Inside Egypt</u>	<u>IB From Outside Egypt</u>
➤ Two Recent original birth certificate (Computerized)	➤ Two Recent original birth certificate (Computerized)
➤ <u>Official IB Transcript and Official IB Diploma Stamped from:</u> <ul style="list-style-type: none"> - IB Silver Stamp. - The educational authority that grants the certificate in Switzerland- Genève. - The Egyptian Embassy in Switzerland Stamp. - Stamp of الإدارة العامة للامتحانات التابع لها المدرسة 	➤ <u>Official IB Transcript and Official IB Diploma Stamped from:</u> <ul style="list-style-type: none"> - IB Silver Stamp. - The educational authority that grants the certificate in Switzerland- Genève. - The Egyptian Embassy in Switzerland Stamp.
➤ <u>Proof of 12 years of schooling stamped from:</u> <ul style="list-style-type: none"> - School Stamp. - The Educational Zone. ختم الإدارة التعليمية التابع لها المدرسة 	➤ <u>Proof of 12 years of schooling stamped from:</u> <ul style="list-style-type: none"> - School Stamp. - Stamp of the Ministry of Education in the country of the school. - Stamp of the Egyptian embassy in the country of the school.

	<ul style="list-style-type: none"> - Stamp of the Ministry of Foreign affairs of the country of the school. - <u>OR</u> Stamp of the school country’s Embassy in Egypt <u>and</u> the Egyptian Ministry of Foreign Affairs.
<p>➤ <u>Arabic & Religion exams stamped from:</u></p> <ul style="list-style-type: none"> - Stamp of الإدارة العامة للامتحانات ختم النسر 	<p>➤ <u>Arabic & Religion exams stamped from:</u></p> <ul style="list-style-type: none"> - School Stamp. - Stamp of the Ministry of Education in the country of the school. - Stamp of the Egyptian embassy in the country of the school. - Stamp of the Ministry of Foreign affairs of the country of the school. - <u>OR</u> Stamp of the school country’s Embassy in Egypt <u>and</u> the Egyptian Ministry of Foreign Affairs.

D. IB Grading Scale:

<u>Points earned by the student</u>	<u>Percentage</u>
Maximum Points 45	99.95%
44	99.90%
43	99.80%
42	99.70%
41	99.45%
40	99.15%
39	98.70%
38	98.15%
37	97.40%
36	96.55%
35	95.55%
34	94.45%



OFFICE OF STUDENT AFFAIRS
OFFICE OF ADMISSIONS – Fall 2024

33	93.15%
32	91.80%
31	90.25%
30	88.55%
29	86.65%
28	84.70%
27	82.55%
26	80.40%
25	78.10%
Minimum 24	75.70%

E. English Proficiency Test Scores:

Economics & Politics	IELTS Academic Score: 6.0	Or TOEFL IBT Score: 60	Or PTE Score: 46 or more
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*The scores stated in this table are subject to changes that are approved by the University Council.

For Transfer cases:

- The applicant must submit the following documents for the equivalency process:
 - Previous university official original authenticated transcript.
 - Grading scale.
 - Previous university original course description/outline stamped from the university.
 - Final acceptance for the transferred courses will be based on the Supreme Council of Universities (SCU) decision (this process takes at least from 2 – 6 months)

Important Notes:

- In case you sent some of the documents above and still have missing documents, kindly note that you must send the remaining ones on the admissions email.
- You must submit the original documents once you receive the acceptance and after paying the 1st installment.
- **Arabic & Religion Thanaweya Amma exams:** all Egyptian students & non-Egyptians with nationalities from Arab countries (mother tongue Arabic) are obliged to take Thanaweya amma Arabic & Religion exams as per the Ministry of Higher Education instructions.

General guidelines for (Fall / Spring)

Thanaweya Amma (National) / Arab Certificates

Please read all the requirements carefully from (A to C)

A. Thanaweya Amma (National) and Arab Certificates Required Documents (required upon provisional acceptance):

<u>Thanaweya Amma (National)</u>	<ul style="list-style-type: none"> • <u>Original Thanaweya Amma Certificate should be stamped by:</u> <ul style="list-style-type: none"> - Stamp of educational zone. الإدارة التعليمية التابع لها المدرسة
<u>Saudi Arabia Certificate</u>	<ul style="list-style-type: none"> • <u>Original Thanaweya Amma Certificate should be stamped by:</u> <ul style="list-style-type: none"> - The Egyptian Embassy of the certificate's country. - The Ministry of Foreign Affairs of the certificate's country. • Qudorat exam results + username and password of Qudorat exam مركز القياس الوطني
<u>Kuwaiti Certificate</u>	<ul style="list-style-type: none"> • <u>Original Thanaweya Amma Certificate should be stamped by:</u> <ul style="list-style-type: none"> - The Egyptian Embassy of the certificate's country. - The Ministry of Foreign Affairs of the certificate's country. - Educational Zone الإدارة العامة للامتحانات الخاصة بدولة الكويت فقط
<u>Yemeni Certificate</u>	<ul style="list-style-type: none"> • Must submit grade 9 (الإعدادية اليمينية) plus transcript of grade 10, 11 and 12. • <u>Original Certificates (Grade 9,10,11 and 12) should be stamped by:</u> <ul style="list-style-type: none"> - The Egyptian Embassy of the certificate's country. - The Ministry of Foreign Affairs of the certificate's country. - Educational Zone of the certificate's country.
<p>***Other Arab certificates*** <i>(Will be evaluated at the Admissions Office in accordance to the regulations set by the Supreme Council of Universities)</i></p>	



B. NGU Required Documents (send the available ones for now):

<u>Academic Required Documents</u>	
1	Thanaweya Amma certificate
2	<u>One recommendation letter</u> preferred from the applicant’s teacher on the school letterhead from a <u>Math or English teacher</u> .
3	<u>Statement of purpose</u> : In 500 words the applicant should highlight the major achievements he/she has done so far and state reasons of his/her interest in the program applying for.
<u>Non-Academic Required Documents</u>	
1	Computerized birth certificate
2	Copy of Egyptian national ID (For Egyptian Only)
3	Copy of passport (optional for Egyptians and required for international applicants)
4	Personal photo
5	General medical certificate from recognized clinic.
6	Copy of the residency for Egyptian’s applicants <u>living abroad</u> Only (from Student & Parent).
7	Military Form 2 & Military Form 6 (For Egyptian Males Only).

C. English Proficiency Test Scores:

Economics & Politics	IELTS Academic Score: 6.0	Or TOEFL IBT Score: 60	Or PTE Score: 46 or more
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*The scores stated in this table are subject to changes that are approved by the University Council.

For Transfer cases:

- The applicant must submit the following documents for the equivalency process:
 - Previous university official original authenticated transcript.
 - Grading scale.
 - Previous university original course description/outline stamped from the university.
 - Final acceptance for the transferred courses will be based on the Supreme Council of Universities (SCU) decision (this process takes at least from 2 – 6 months)

Important Notes:

- In case you sent some of the documents above and still have missing documents, kindly note that you must send the remaining ones on the admissions email.
- You must submit the original documents once you receive the acceptance and after paying the 1st installment.

General guidelines for (Fall / Spring)

Nile certificate (CNISE)

****Please read all the requirements carefully from (A to D)****

A. Nile certificate (CNISE) Required Subjects:

Economics & Politics - Required Subjects:

The required subjects can be counted as follows:

- 7 L1 subjects including (Arabic) + (English + Math)
- Minimum accepted Grade is (E).

B. NGU Required Documents (send the available ones for now):

Academic Required Documents

1	Nile Certificate required subjects
2	<ul style="list-style-type: none"> ➤ Proof of 12 years of schooling or 11 years of schooling students should bring افادة استيفاء شروط متطلبات التعليم ما قبل الجامعي
3	Arabic & Religion Thanaweya exams
4	<u>One recommendation letter</u> preferred from the applicant's teacher on the school letterhead from a <u>Math or English teacher</u> .
5	<u>Statement of purpose:</u> In 500 words the applicant should highlight the major achievements he/she has done so far and state reasons of his/her interest in the program applying for.

Non-Academic Required Documents	
1	Computerized birth certificate
2	Copy of Egyptian national ID (For Egyptian Only)
3	Copy of passport (optional for Egyptians and required for international applicants)
4	Personal photo
5	General medical certificate from recognized clinic.
6	Copy of the residency for Egyptian's applicants <u>living abroad</u> Only (from Student & Parent).
7	Military Form 2 & Military Form 6 (For Egyptian Males Only).

C. Required Authenticated Documents (required upon provisional acceptance):

➤ Two Recent original birth certificate (Computerized)
➤ CNISE subjects stamped from: <ul style="list-style-type: none"> - Nile International Education System. - ختم الإدارة العامة للامتحانات
➤ Proof of 12 years of schooling stamped from: <ul style="list-style-type: none"> - The Educational Zone. ختم الإدارة التعليمية التابع لها المدرسة. - School Stamp.
➤ 11 years of schooling students should bring: <ul style="list-style-type: none"> - افادة استيفاء شروط متطلبات التعليم ما قبل الجامعي
➤ Arabic & Religion Thanaweya exams



D. English Proficiency Test Scores:

Economics & Politics	IELTS Academic Score: 6.0	Or TOEFL IBT Score: 60	Or PTE Score: 46 or more
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*The scores stated in this table are subject to changes that are approved by the University Council.

For Transfer cases:

- The applicant must submit the following documents for the equivalency process:
 - Previous university official original authenticated transcript.
 - Grading scale.
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 - Final acceptance for the transferred courses will be based on the Supreme Council of Universities (SCU) decision (this process takes at least from 2 – 6 months)

Important Notes:

- In case you sent some of the documents above and still have missing documents, kindly note that you must send the remaining ones on the admissions email.
- You must submit the original documents once you receive the acceptance and after paying the 1st installment.
- **Arabic & Religion Thanaweya Amma exams:** all Egyptian students & non-Egyptians with nationalities from Arab countries (mother tongue Arabic) are obliged to take Thanaweya amma Arabic & Religion exams as per the Ministry of Higher Education instructions.